

Robert J. Paek

TOWN COUNCIL AGENDA
TOWN COUNCIL CHAMBERS
740 MAIN STREET
EAST HARTFORD, CONNECTICUT
OCTOBER 16, 2012

2012 OCT 11 A 10:08

TOWN CLERK
EAST HARTFORD

7:00 P.M. Executive Session

=====

Announcement of Exit Locations (C.G.S. § 29-381)

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
5. APPROVAL OF MINUTES
 - A. October 2, 2012 Executive Session/Krempasky
 - B. October 2, 2012 Regular Meeting
6. COMMUNICATIONS AND PETITIONS
7. OLD BUSINESS
8. NEW BUSINESS
 - A. Town of East Hartford Flood Protection System Rehabilitation:
 1. Update
 2. Professional Services Contract – GEI Consultants Inc.
 3. Construction Contract – Collasale Concrete Inc.
 - B. Outdoor Amusement Permit Application: Replica Tall Ship Viewing
 - C. Refund of Taxes
 - D. Referral to Real Estate Acquisition & Disposition Committee re: Town-owned Land – Corner of Chester and Forbes Street
9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
 - A. Workers' Compensation Claim – Sandor Binkley
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
12. ADJOURNMENT (next meeting: October 30, 2012)

Robert J. Prack

2012 OCT -9 P 1:16

TOWN COUNCIL MAJORITY OFFICE

OCTOBER 2, 2012

TOWN CLERK
EAST HARTFORD

EXECUTIVE SESSION

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader
Barbara-Ann Rossi, Minority Leader Eric A. Thompson, Councillors Marc I.
Weinberg, Linda A. Russo, Ram Aberasturia, Patricia Harmon and Esther B.
Clarke

ALSO
PRESENT Scott Chadwick, Corporation Counsel

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:06 p.m.

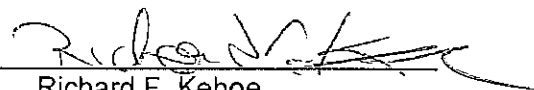
MOTION By Eric Thompson
seconded by Bill Horan
to **go into** Executive Session to discuss the personal injury case of
Joseph Krempasky.
Motion carried 9/0.

MOTION By Eric Thompson
seconded by Bill Horan
to **go back to** Regular Session.
Motion carried 9/0.

ADJOURNMENT

MOTION By Eric Thompson
seconded by Bill Horan
to **adjourn** (7:20 p.m.)
Motion carried 9/0.

Attest



Richard F. Kehoe
Town Council Chair

Robert F. Rossi

EAST HARTFORD TOWN COUNCIL

2012 OCT -9 P 1:16

TOWN COUNCIL CHAMBERS

TOWN CLERK
EAST HARTFORD

OCTOBER 2, 2012

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader Barbara-Ann Rossi, Minority Leader Eric A. Thompson, Councillors Marc I. Weinberg, Linda A. Russo, Ram Aberasturia, Patricia Harmon and Esther B. Clarke

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:35 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Gary LeBeau, State Senator, updated the Council on the progress made regarding the deteriorated state of the railroad bridge located between Hartford and East Hartford. The state legislature obtained about \$3M to repair this bridge – which amount covers approximately 75% of the cost of restoration. To date, contracts have been signed to begin work on this project. The bridge – owned by a private rail company – provides freight rail transportation for numerous regional businesses.

Mayor Leclerc (1) announced that Red Line Automotive, a new business in East Hartford, will be restoring the vehicles used by the town for various police functions; (2) said that, since East Hartford has been recognized by the State Department of Public Health as a Heart Safe Community, there will be a small ceremony in conjunction with this designation; and (3) stated that the CCM Energy Purchasing Program will update the Council with its newest initiative on the next set of solar arrays.

APPROVAL OF MINUTES

September 19, 2012 Executive Session/Lawrence-Pinney-Brokowski

MOTION By Barbara Rossi
seconded by Eric Thompson
to approve the minutes of the September 19, 2012 Executive Session.
Motion carried 9/0.

September 19, 2012 Regular Meeting

MOTION By Barbara Rossi
seconded by Pat Harmon
to approve the minutes of the September 19, 2012 Regular Meeting.
Motion carried 9/0.

NEW BUSINESS

Greater Hartford Transit District Grant: Dial-A-Ride Program

MOTION By Linda Russo
seconded by Barbara Rossi
to adopt the following resolution:

RESOLVED that Mayor Marcia A. Leclerc is authorized to make, execute and approve on behalf of this corporation, any and all contracts or amendments thereof with the Greater Hartford Transit District in relation to a \$13,428.52 grant to the Town of East Hartford to be used to support costs associated with the operation of the Dial-A-Ride Program.

On call of the vote, motion carried 9/0.

CCM Energy Purchasing Program Participation – Solar Applications: Phase II

Presentation:

Mike Walsh, Finance Director, summarized the history on the town's energy purchasing program. In May 2012 the Council authorized the Administration to participate in exploring solar energy market with CCM and Bay State Consultants. Proposals were compiled by the town and the town entered into a ZREC auction. SunEdison was the winning bidder of six solar projects, of which four were approved. Phase I of this energy purchasing program, which consists of solar canopies, has progressed to a point where the town is seeking out approvals from the appropriate regulatory agencies. Phase II consists of seven new projects, all roof-mounted solar arrays. In attendance at tonight's meeting were John Shortsleeve, representing Bay State Consultants and Andy Merola, an attorney representing CCM, who works on CCM energy related issues. After an analysis by Bay State Consultants and CCM, True Green Capital Management LLC (TGC) was the recommended bidder. The sites where roof-mounted solar arrays have been proposed are: East Hartford Community Cultural Center, Goodwin School, Mayberry School, Silver Lane School, Stevens School, Woodland School and the Public Safety Complex. Between the four solar canopies and, if selected, the seven new projects, the town could see a savings of between \$1.5M and \$3.2M, depending on whether electricity rates rise or fall over the next twenty years.

Tom Byrne, Director and Counsel with TGC, gave the Council a short PowerPoint presentation on the history of their company and the solar projects that TGC have entered into. Bill Granger, Executive Vice President with Trinity Solar, the company that will be responsible for the actual construction of the solar arrays, summarized Trinity Solar's capabilities for the installation of the roof-mounted arrays.

Approval of Resolution

MOTION By Bill Horan
seconded by Barbara Rossi
to adopt the following resolution:

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A POWER PURCHASE AGREEMENT TO FACILITATE THE CONSTRUCTION OF SOLAR ARRAYS

WHEREAS, the Town of East Hartford (the Town) worked closely with the Connecticut Conference of Municipalities (CCM) and Bay State Consultants (Bay State) to explore the competitive market for financially and environmentally appropriate solar opportunities, and

WHEREAS, the Town engaged CCM and Bay State to continuously monitor regulatory decisions issued by PURA (Public Utilities Regulatory Authority) with respect to Zero Emission Renewable Energy Credits (ZRECs) to be made available in a first come, first serve application process in late September, and

WHEREAS, the Town was willing to explore coupling the ZREC credits with a power purchase agreement in order to facilitate the design, construction, and maintenance of up to seven solar arrays to work seamlessly with the Town's existing TransCanada electricity power purchase agreement, and

WHEREAS, on August 27, 2012, the Town held a mandatory pre-bid meeting with CCM and Bay State for the purpose of walking the solar bidders through the seven selected sites to allow for informed solar proposals, and

WHEREAS, two solar development companies submitted responses to the CCM/Bay State Request for Proposals, and

WHEREAS, on September 7, 2012, CCM/Bay State recommended continuing negotiations with both solar development companies.

NOW THEREFORE BE IT RESOLVED, the Town of East Hartford, hereby approves the purchasing of electricity through the CCM Energy Purchasing Solar PV Program to take advantage of long-term, fixed price electricity pursuant to a Power Purchase Agreement with True Green Capital, LLC, a solar development company that has been selected through a competitively bid Request for Proposals and has agreed to install, own, operate and maintain an on-site photovoltaic electric generation system or systems that will supply electricity at municipal and Board of Education sites specified in the agreement at no cost to the Town of East Hartford;

BE IT FURTHER RESOLVED, the East Hartford Town Council hereby authorizes the Mayor to execute the Power Purchase Agreement on behalf of the Town; the details of the agreement shall be mutually determined between the Mayor and the company whose signatures will indicate approval of specific terms and conditions, provided such contract shall reduce the town's electricity expenses by at least \$710,000 over the life of the contract.

On call of the vote, motion carried 9/0.

Outdoor Amusement Permit Application: Holiday Fest 2012

- MOTION By Ram Aberasturia
 seconded by Eric Thompson
 to **approve** the outdoor amusement permit application entitled
 Holiday Fest 2012, as submitted by Patricia Sirois, Chair of the East
 Hartford Beautification Commission, to conduct the Annual Holiday Fest
 from December 7th through December 10th with activities as follows:
- Tree-lighting ceremony with music and singing to be held on the lawn of the Town Green on Friday, December 7th, between the hours of 6:30PM and 7:30PM;
 - Miscellaneous activities including an outdoor petting zoo, horse drawn wagon and a snowman building contest to be held on the Town Green on Sunday, December 9th, between the hours of 12:00PM and 3:00PM; and
 - Tree of Lights ceremony with music to be held on the lawn of the Raymond Library on Monday, December 10th, between the hours of 6:00PM and 6:30PM
- subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies.
Motion carried 9/0.

Councillor Rossi noted that the entire Council has already paid for their Holiday Fest buttons.

Refund of Taxes

MOTION By Marc Weinberg
 seconded by Eric Thompson
 to **refund** taxes in the amount of \$5,073.49
 pursuant to Section 12-129 of the Connecticut General Statutes.
 Motion carried 9/0.

Bill	Name	Prop Loc/Vehicle Info.	Over Paid
2010-03-0050683	ALHASNAWI YASER M	1996//JN1CA21D3TM411576	\$ (40.27)
2011-03-0050997	ALVES ARLINDO	2003//1HD1FDV103Y702576	\$ (42.17)
2011-01-0008725	AMELIA P LOPES LIVING TRUST	40 HARVARD DR	\$ (64.18)
2011-03-0051804	ATWOOD SUSAN D	2007//1HD1CY3157K413771	\$ (84.59)
2011-03-0051938	AWUAH BENEDICK O	1997//2FMDA51U0VBC94272	\$ (91.30)
2011-03-0051968	AYALA YARILYS	1999//JM1BJ222XX0179125	\$ (8.64)
2011-03-0052393	BARNETT JODI L	2002//1GN13S722244125	\$ (24.11)
2011-03-0053009	BENOIT THERESA A	2000//1J4FF48S4YL160246	\$ (27.00)
2010-03-0053311	BIBLE DAVID K OR BIBLE KATHERINE	2004//1FTPW14544KC86812	\$ (18.93)
2011-03-0053544	BOBCAT OF CONNECTICUT	1999//1GYEK13RXXR400857	\$ (33.81)
2011-03-0053581	BODEDDULA SURYANARAYANA	1999//1N4DL01D1XC201480	\$ (21.01)
2011-03-0053878	BOURCIER FERNAND M OR BOURCIER RITA	1993//1G4AG54NXP6438384	\$ (23.36)
2011-03-0055623	CARR LISA G	2002//4S3BE645326203824	\$ (16.90)
2011-03-0057689	CORDIER RICHARD L	1995//4M2DV11W6SDJ17051	\$ (15.00)
2011-03-0058721	DANALIS VIVIANNE	1987//WDBBA48D8HA060620	\$ (5.35)
2011-03-0063260	FULLWOOD DONAVAN C	2006//3MEFM08186R666705	\$ (119.00)
2011-03-0064132	GILBERT PAULINE J M	1996//JH4UA2655TC006830	\$ (9.50)
2009-03-0066492	HERNANDEZ DAMALY I	2002//19UUA56682A020874	\$ (140.19)
2011-03-0067732	JACOBS JERRY L	2000//1FTZR15X6YTA01317	\$ (30.05)
2011-03-0067812	JAMES JIMMY M	1977//92217	\$ (8.55)
2010-03-0068335	JONES-GLENN MARCIA C	2001//1G1ND52J816178954	\$ (22.60)
2011-03-0069490	KOVACS JOSEPH	1997//2P4GP4431VR349800	\$ (8.67)
2011-03-0069666	KURIA KURIA G	1989//JT2SV21E4K3323025	\$ (82.65)
2011-03-0070088	LAPENTA MARY E	1994//JT2ST07N4R0011350	\$ (8.52)
2010-04-0084170	MALONEY KATHLEEN C	2002//1HGCG32722A016879	\$ (30.26)
2011-03-0072002	MALONEY KATHLEEN C	2002//1HGCG32722A016879	\$ (69.29)
2011-03-0072371	MARTIN ANDRE E	2000//2B3HD46R9YH178342	\$ (97.56)
2011-03-0072556	MARTINEZ LUCIANO JR	1994//JT4RN81P5R5192387	\$ (15.14)
2011-03-0073027	MCCLARTY VETA	1996//2T1BA02E3TC117306	\$ (26.19)

2011-03-0078815	POKA FERDINAND	1997//1G4NJ52T0VC451471	\$ (12.28)
2011-03-0079346	QUINN SANDRA	2000//1P3ES46C5YD728006	\$ (16.14)
2011-03-0079564	RAMOS ELSIE	2006//1FAHP24116G127262	\$ (26.75)
2011-03-0081519	ROSA JUAN C	1998//2C1MR5225W6712066	\$ (17.76)
2011-03-0081520	ROSA JUAN C	1992//1FTEX14Y7NKB80418	\$ (29.61)
2011-03-0082214	SALE JOSEPHINE W	1999//4T1BG22K8XU445664	\$ (119.04)
2010-03-0085327	STPETER GEOFFREY J	2007//1N4CL21EX7C173193	\$ (221.65)
2011-03-0072426	THE ESTATE OF JOSEPH R MARTIN SHARON A FLEBEAU, EXE	2007//1G4HP572X7U166723	\$ (34.23)
2011-03-0086664	TURGEON RICK R	1999//1FTSF31F2XEA03216	\$ (259.53)
2011-03-0086954	US BANK NA	2009//YV4CZ982291508195	\$ (700.91)
2011-03-0086955	US BANK NA	2008//1J4FA54108L552903	\$ (609.76)
2011-03-0087035	VALENTIN EDWIN	1996//2B4FP25B7TR511059	\$ (16.26)
2010-04-0087181	VAULT TRUST	2011//1GNSKBE00BR316317	\$ (363.23)
011-03-0087302	VAULT TRUST	2011//1GNSKBE00BR316317	\$(1,172.88)
2011-03-0088072	WALLACE GARY M	1997//3N1AB41D4VL036116	\$ (7.36)
2011-03-0088248	WATERHOUSE HEATHER E	1988//1FABP57U5JA118816	\$ (14.98)
2011-03-0088495	WHEELER JOHN S	2003//JTEBU14R930002681	\$ (7.02)
2011-03-0088648	WIGGINS GLORIA	1998//1FAFP4049WF176377	\$ (7.43)
2010-03-0089702	WRIGHT EVAN G	1996//JN1CA21DXTT129845	\$ (65.19)
2011-03-0089249	WRIGHT LAWRENCE W	1996//4K2UF0714TM048021	\$ (8.56)
2011-03-0089581	ZERQUERA MARIO	2004//KNAGD128545293539	\$ (14.67)
2011-03-0089592	ZIEGLER CATHY A AND	1995//1B3EJ56H5SN587428	\$ (68.89)
2011-03-0089593	ZIEGLER STEPHEN J	1993//JHMEH6166PS012929	\$ (94.57)
TOTAL			\$(5,073.49)

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

Pat Harmon asked for an update for the completion of the road construction on Forbes Street, Maple Street and Orchard Street. *The Mayor stated that Forbes Street and Orchard Street are being repaired by the same contractor – who has not met contract deadlines and, therefore, will incur significant monetary penalties. Maple Street should be completed in the next two weeks – subject to weather delays – as was originally planned.*

Eric Thompson asked if the discussion of Senate Bill 22 will take place at the Town Council meeting of October 16th. *The Mayor answered that the discussion will be held at the October 30th Town Council meeting when members of CRDA will be present.*

Esther Clarke inquired on the increase or decrease of PILOT funding received by the town as noted in an article in a CCM brochure. Also, Councillor Clarke asked for clarification on how often the Council is updated on the town's annual budget. *The Mayor*

and Mike Walsh said that the PILOT funding has been reduced, and that the town has factored that reduction into the annual budget. Mike Walsh stated that the Council is updated quarterly on the town's budget.

COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

Joseph Krempasky – Personal Injury Claim

MOTION By Barbara Rossi
seconded by Bill Horan
to **accept** Corporation Counsel's recommendation to fully and finally settle the personal injury claim brought by Joseph Krempasky, for the total sum of \$7,500.00.
Motion carried 9/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

Reginald Thibault, 42 Chester Street, raised concerns about the posting of signs on the corner of Forbes Street and Chester Street for events that do not take place at that site. Additionally, Mr. Thibault is against the town maintaining this area – and the private property next to it – and suggested that the town deed this property to the abutting landowners.

Mayor Leclerc updated the Council on the land at the corner of Forbes and Chester Streets. The Mayor stated that Corporation Counsel opined that signs posted at that corner for town-sponsored events on town-owned property are permissible.

Barbara Rossi commented on the location of a sign at the corner of Forbes and Chester Streets advertising a soccer camp and asked if it is on privately-owned or town-owned property.

ADJOURNMENT

MOTION By Eric Thompson
seconded by Bill Horan
to **adjourn** (9:22 p.m.).
Motion carried 9/0.


The Chair announced that the next meeting of the Town Council would be on October 16th.

Attest



Angela M. Attenello
TOWN COUNCIL CLERK

T O W N O F E A S T H A R T F O R D
O F F I C E O F T H E M A Y O R

DATE: October 9, 2012,
TO: Richard Kehoe, Chairman
FROM: Mayor Marcia A. Leclerc 
RE: NEW BUSINESS: Flood Protection System Rehabilitation Update
 and Contract Authorization

Please place the following contract authorizations on the October 16, 2012 Town Council agenda. GEI Consultants, Inc., Professional Services Contract in the amount \$203,785.00 and Collassale Concrete, Inc., for the Construction Contract in the amount of \$980,100.00.


Additionally please find a project update on the Rehabilitation of the Flood Control Systems.

Thank you.

C: T. Bockus, Director Public Works
 D. Horan, Town Engineer

MEMORANDUM

TO: Mayor Marcia A. Leclerc

FROM: Tim Bockus, Public Works Director 

DATE: October 5, 2012

RE: Referral to Council
Flood Protection System Rehabilitation
Update and Contract Authorization

Attached is a project update for the recent efforts on the Rehabilitation of the Flood Protection System. The documentation includes a list of work completed recently as well as a request for the Town Council to authorize the signing of a professional services contracts and a construction project for the Civil Works Project.

The Civil Work Project is being undertaken to meet the United States Army Corps of Engineers deadline associated with removal of unwanted vegetation and begin the vegetation clearing operations for the replacement of the failing timber bulkhead. Construction activities for the projects are anticipated to begin on or about November 1, 2012.

Please request that these items be placed on the upcoming Town Council agenda which will authorize the Town to enter into the professional services contract in the amount of \$203,785 with GEI Consultants, Inc. and with a construction contract in the amount of \$980,100 (base bid plus optional bid items) with Collossale Concrete, Inc., the apparent low bidder for the work.

MEMORANDUM

TO: Tim Bockus, Public Works Director

FROM: Nick Casparino, Civil Engineer *NJC*

DATE: October 4, 2012

RE: Referral to Council
Flood Protection System Rehabilitation
Update and Contract Authorization

The following is a project update on the Rehabilitation of the Flood Protection System. The documentation includes a request for the Town Council to authorize the signing of a professional services contract for construction administration / inspection and a construction contract for the project. Activities for both projects are anticipated to begin later this month with constructions beginning on or about November 1, 2012.

On January 17, 2012 the Town received the results of the USACE's 2010 Periodic Inspection. Various elements of the system received "Unacceptable" or "Minimally Acceptable" ratings. The Town has been given deadlines to complete corrective actions to address various elements which are not considered acceptable. The deadline for the removal of unwanted vegetation along the entire length of the System is January 2013. This construction project will allow the Town to meet the Federal deadline for this element.

Professional Services Contract – Construction Administration & Inspection for the Civil Works Project

GEI Consultants, Inc. will be assisting during the upcoming construction administration and inspection of the next phase of the construction activities. The scope of the construction work is noted below in the Construction Contract item.

The cost of the Professional Services Contract is \$203,785.

Construction Contract – Civil Work Project

The Town received two bids for the project on 9/26/2012.

1. Apparent Low Bidder = Colossale Concrete, Inc of Berlin, CT
 - a. Base Bid = \$963,100
 - b. Base Bid plus Optional Items = \$980,100
2. Second Bidder = Supreme Industries, Inc. of Harwinton, CT
 - a. Base Bid = \$1,672,765
 - b. Base Bid plus Optional Items = \$2,020,365

The work is in response to the USACE's 2010 Periodic Inspection and includes but is not limited to the following.

1. Removal of unwanted vegetation along the length of the flood protection system (System).

2. Selective tree trimming along the System to allow for visual inspections during flood events.
3. Repairs / replacement areas of the rip rap surface of the riverside of the levee. Displaced riprap will be addressed as well as the replacement of small areas of undersized riprap.
4. Animal control and animal burrow repair operations.
5. Removal of existing chain link fence and relocation of non-access line fencing to assist in the Town maintenance of the levee.
6. Repairs to areas of various rutting and poor turf along the System.
7. The Optional items include the following elements:
 - a. Removal of vegetation located at the storm water pump station outfalls at the banks of the Connecticut River.
 - b. Removal of vegetation in the vicinity of the Riverpoint Condominium which is required to complete replacement of the failing timber bulkhead which is located along the banks of the Connecticut River. The vegetation clearing operations must be completed in late fall to comply with various environmental restrictions.

The cost of the Construction Contract is \$980,100.

The construction contract and the professional service contracts continue the Town's rehabilitation of the entire Flood Protection System. Additional work and funding will be required to address all of the deficient elements and required repairs to the System. Various construction contracts are being developed for construction in 2013.

Recent efforts on the Flood Protection System include:

1. The 2012 Pump Station Repair Project – repairs continue to be made to the three storm water pump stations.
2. Annual inspection of the three cranes in the pump stations including load testing.
3. Safety audit / inspection of the three pump stations and their operations
4. Piezometer and floodwall monitoring efforts
5. CCTV inspection of the Cherry and Pitkin Street pump station outfalls and a visual inspection of the concrete box culvert at the Meadow Hill pump station.
6. Received Connecticut Department of Energy and Environmental Protection (DEEP) Dam safety and Office of Long Island Sound Permits for the replacement of the timber bulkhead.
7. September 20, 2012 – The USACE conducted their annual inspection of the Flood Protection System.

Please place a request on the upcoming Town Council agenda for the Council to authorize the Town to enter into the professional services contract totaling \$203,785 with GEI Consultants, Inc. and enter into a construction contract with Colossale Construction, Inc. totaling \$980,100. Thank you for your assistance.

xc: Denise Horan, Town Engineer

transmit to council

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD

Police Department

31 School Street
East Hartford, Connecticut 06108

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

MARK J. SIROIS
CHIEF OF POLICE

September 21, 2012

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application -
"Replica Tall Ship Viewing"**

Dear Chairman Kehoe:

Attached please find the amusement permit application submitted by Goodwin College, Inc., Inc. by Daniel Larson, its Facilities Manager. The applicant seeks to conduct a **two (2) day open to the public** viewing and boarding of a tall ship, the "Half Moon". The event will be located at 133 Riverside Drive, at the **"tall water dock" on the Connecticut River**. The ship is scheduled to arrive October 23, 2012. The **public viewing portion** will take place on **Saturday, October 27** and **Sunday, October 28, 2012** from **9 AM – 4 PM** on both days.

The applicant respectfully requests a **waiver of the associated permit fee**, under the provisions of (TO) 5-6(c), due to the Town of East Hartford as this is a not-for-profit organization and this program is being provided to both high school and college level students in an educational capacity.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, and Public Works Departments. The **Fire, Public Works, Health and Parks & Recreation Departments** approve the application as submitted.

The **Risk Management Department** reviewed the application and states that the applicant will need to provide a Certificate of Insurance naming the Town of East Hartford as an additional insured for this event. **As the Certificate of Insurance on file expires on October 21, 2012, a current and updated Certificate must be provided prior to that date.**

The **Police Department** conducted a review of the application and the following comment/recommendation is made:

- The Police Department can provide adequate police protection for this event. The proposed site is suitable for the proposed amusement, the crowd is of moderate size, and the area has sufficient parking available.

- This event can be conducted with a minimal impact upon the surrounding neighborhoods and a near-normal flow of traffic on the streets adjacent to the site can be maintained.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark J. Sirois". The signature is fluid and cursive, with the first name "Mark" and last name "Sirois" clearly distinguishable.

Mark J. Sirois
Chief of Police

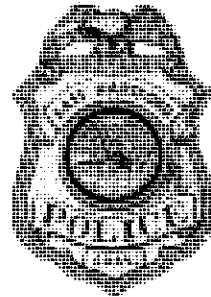
xc:
Applicant

TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc
Mayor

MANAGEMENT SERVICES BUREAU
OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108-2638
(860) 528-4401



Mark J. Sirois
Chief of Police

OUTDOOR AMUSEMENT PERMIT APPLICATION

1. Name of Event:
Viewing the Replica Half Moon Tall Ship
2. Date(s) of Event:
The arrival of the Tall ship will be on Tuesday October 23rd, 2012
Public Viewing will be the weekend of October 27th and 28th, 2012

The Half Moon will depart from Goodwin College on Wednesday November 7th, 2012
3. Applicant's name, home & work phone numbers, home address, and e-mail address:
Goodwin College Inc.
One Riverside Drive
Building 211
East Hartford, CT 06118
Contact Dan Larson 860.913.2306 or via email dl Larson2@goodwin.edu
4. If partnership, corporation, club, or association, list names of all partners or officers and business address.
Mark Scheinberg, Secretary
A.Raymond Madorin, Treasurer
Frank Amodio, Chairman of the Board
5. List the location of the proposed amusement: (Name of facility and address)
Goodwin College Inc.
DOCK
133 Riverside Drive
East Hartford, CT 06118 *(See attached map)*
6. List the dates and hours of operation for each day (if locations changes on a particular day, please list):
9:00am to 4:00pm on both Saturday and Sunday October 27th and 28th.
7. Provide a detailed description of the proposed amusement:
Viewing and Boarding of the Replica Half Moon Tall Ship
8. Will Music or Other Entertainment Be Provided Out-Of-Doors?
 Yes No
 - a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)?

9. What is the expected age group(s) of participants?
All Ages
10. What is the expected attendance at the proposed amusement:
(If more than one performance, indicate time / day / date and anticipated attendance for each.)
300 to 400 per day
11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:
- a. Crowd Size Impact:
Minimal-Spread throughout the day.
 - b. Traffic Control and Flow Plan at Site & Impact on Surrounding / Supporting Streets:
Minimal-Campus Realty to Direct Flow.
 - c. Parking Plan On Site & Impact on Surrounding / Supporting Streets:
Ample Parking available at Goodwin College
 - d. Noise Impact on Neighborhood:
None
 - e. Trash & Litter Control Plan for the Amusement Site and Surrounding Community During and Immediately After the Proposed Amusement:
Goodwin College Maintenance Staff will be responsible for all clean up in all areas.
 - f. List expected general disruption to neighborhood's normal life and activities:
None, attraction is within walking distance of the Neighborhood.
 - g. Other Expected Influence on Surrounding Neighborhood:
Normal college traffic
12. Provide a Detailed Plan for the Following:
- a. Accessibility of Amusement Site to Emergency, Police, Fire & Medical Personnel and Vehicles:
Paved, gated access road to the dock
 - b. Provisions for Notification of Proper Authorities in the Case of an Emergency:
Police and Fire Department will be notified by Goodwin College.
 - c. Any Provision for On-Site Emergency Medical Services:
Will have town medical staff for the Public Viewing Weekend
 - d. Crowd Control Plan:
Gated Access
 - e. If on Town Property, the Plan for the Return of the Amusement Site to Pre-Amusement Condition:
 - f. Provision of sanitary facilities:
Restrooms are available on site
13. Will food be provided, served, or sold on site:
14. Does the Proposed Amusement Involve the Sale and/or Provision of Alcoholic Beverages to Amusement Attendees,
- Yes No Alcoholic Beverages will be served / provided.
- If 'YES', Describe, In Detail, Any and All Arrangements and What Procedures Shall Be Employed:
- a. For Such Sale or Provision,
 - b. To Ensure That Alcohol Is Not Sold or Provided to Minors or Intoxicated Persons.

Check if Copy of the Liquor Permit, as required by State Law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here): Please waive this fee as we are a Non-Profit Organization and this program is for the High School and College students.

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

- a. False Statement is a Class A Misdemeanor.
- b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

[Signature]
(Applicant Signature)

Daniel N. Larson
(Printed Name)

9-7-19
(Date Signed)

(Send application electronically to cfrank@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included:

YES

NO

Liquor Permit Included:

YES

NO

Time Waiver Request Included:

YES

NO

Fee Waiver Request Included:

YES

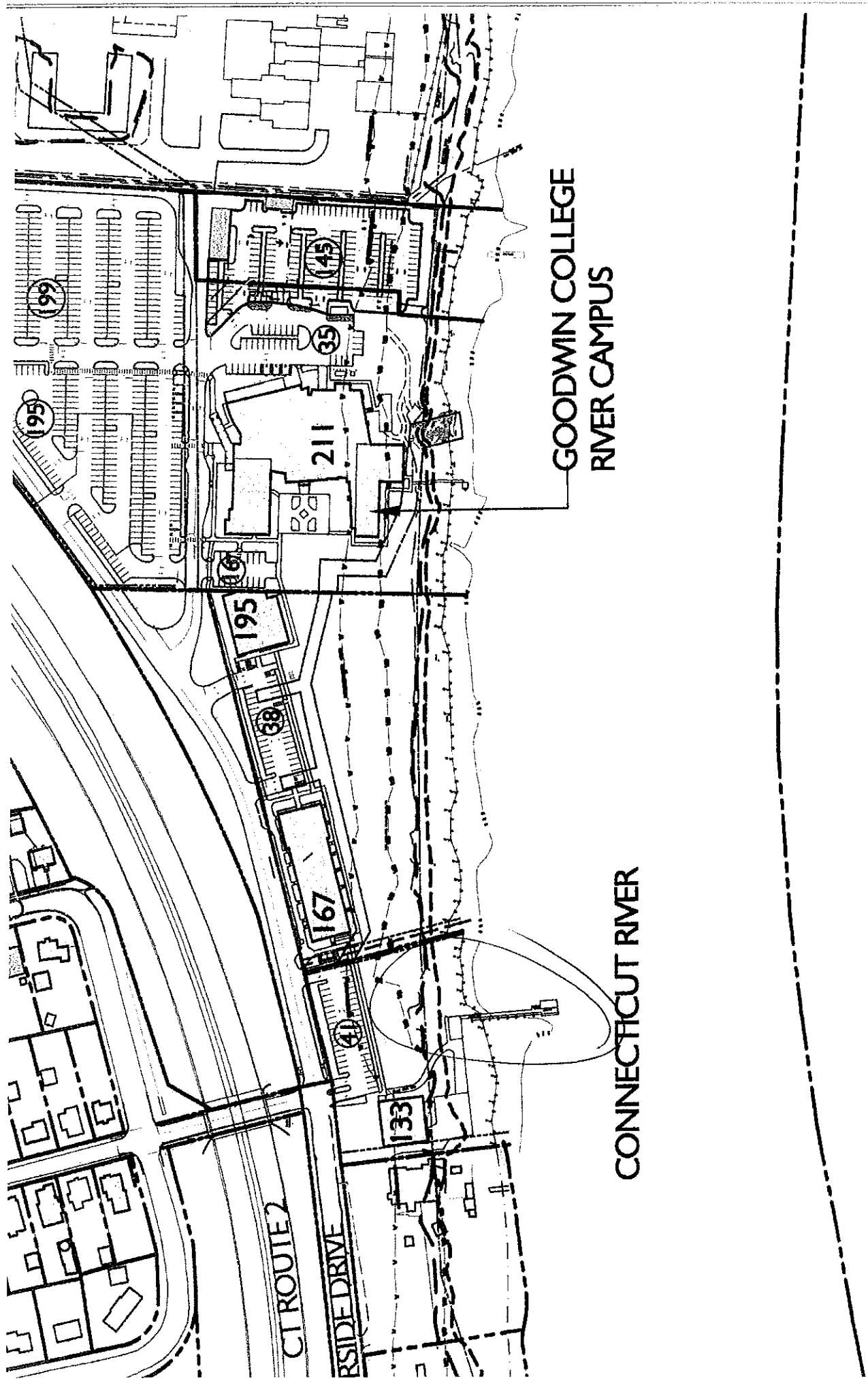
NO

Received By: *[Signature]*

Employee Number: 9019

Date & Time Signed: Sept 7, 2019 8:10 AM ~~PM~~

Time remaining before event: 304 days.



GOODWIN COLLEGE
RIVER CAMPUS

CONNECTICUT RIVER



Mark J. Sirois
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
MANAGEMENT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Dates: **October 27 & 28, 2012**

Event: **Replica Tall Ship Viewing**

Applicant: **Goodwin College, Inc. by Daniel Larson, its Facilities Manager**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

William Perez, Assistant Fire Chief
Signature

September 20, 2012
Date

Comments:

Heath Dept



Mark J. Sirois
Chief of Police

**TOWN OF EAST HARTFORD
POLICE DEPARTMENT
MANAGEMENT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
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- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Michael J. O'Connell 9/7/12
Signature Date

Comments:

Frank, Carol

From: Bockus, Tim
Sent: Thursday, September 20, 2012 10:19 AM
To: Frank, Carol
Subject: RE: Replica Tall Ship Viewing

I have reviewed this application and pursuant to Town Ordinance 5.3, I recommend that the application be approved as submitted.

Tim Bockus
Director of Public Works
Town of East Hartford
740 Main Street
East Hartford, CT 06108
Phone (860) 291-7361
Fax (860) 291-7370
TBockus@easthartfordct.gov

-----Original Message-----

From: Frank, Carol
Sent: Friday, September 07, 2012 08:52
To: Oates, John; Bockus, Tim; Cordier, James; Fravel, Theodore
Cc: Vibberts, Richard; Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Dimarco, Joe; Gentile, Richard; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Miller, James; O'Connell, Michael; Perez, William; Stokes, Gloria; Thurnauer, Beau; Uhrig, Jim
Subject: Replica Tall Ship Viewing

Good morning all.

Attached please find the Outdoor Amusement Permit Application, Map and your Director's Review and Notice in connection with the above captioned event.

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Friday, September 21, 2012. Thank you.

If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank
East Hartford Police Dept.
Support Services Bureau
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290

Frank, Carol

From: Gentile, Richard
Sent: Thursday, September 20, 2012 8:32 AM
To: Frank, Carol
Subject: RE: Replica Tall Ship Viewing

Carol- I have no comments on this application. Rich

-----Original Message-----

From: Frank, Carol
Sent: Thursday, September 20, 2012 08:10
To: Perez, William; Fravel, Theodore; Bockus, Tim; Gentile, Richard
Cc: Driscoll, Eileen
Subject: Replica Tall Ship Viewing

Good morning all.

I just wanted to send a quick reminder that your reviews for the above captioned event are due tomorrow. Thank you.

Regards,

Carol

Risk Mngmt

Frank, Carol

From: Bennett, Cindy
Sent: Friday, September 07, 2012 9:02 AM
To: Frank, Carol
Subject: RE: Replica Tall Ship Viewing

They will need to send us a certificate of ins naming us as an additional insured for this event. The insurance certificate I have does expire 10/21/12-thanks

-----Original Message-----

From: Frank, Carol
Sent: Friday, September 07, 2012 8:52 AM
To: Oates, John; Bockus, Tim; Cordier, James; Fravel, Theodore
Cc: Vibberts, Richard; Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Dimarco, Joe; Gentile, Richard; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Miller, James; O'Connell, Michael; Perez, William; Stokes, Gloria; Thurnauer, Beau; Uhrig, Jim
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Regards,

Carol A. Frank
East Hartford Police Dept.
Support Services Bureau
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290

T O W N O F E A S T H A R T F O R D
O F F I C E O F T H E M A Y O R

DATE: October 4, 2012
TO: Richard Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: REFUND OF TAXES

I recommend that the Town Council approve a total refund of taxes in the amount of \$10,824.15 as detailed in the attached listing from our Collector of Revenue.

Please place this item on the Town Council agenda for October 16, 2012 .

C: M. Walsh, Director of Finance
I. Laurenza, Tax Collector

INTEROFFICE MEMORANDUM

TO: MARCIA A LECLERC, MAYOR
MICHAEL WALSH, DIRECTOR OF FINANCE

FROM: IRIS LAURENZA, COLLECTOR OF REVENUE
ANNIE KOHLER, ASSISTANT TAX COLLECTOR

SUBJECT: REFUND OF TAXES

DATE: 9/25/2012

Under the provisions of Section 12-129 of the Connecticut General Statutes, the following persons are entitled to the refunds as requested. The total amount to be refunded is \$10,824.15 See attached list.

Bill	Name	Address	Prop Loc/Vehicle Info.	Over Paid
2011-03-0056400	CHASE AUTO FINANCE CORP	BOX 901076 FORT WORTH TX 76101-2076	2010//1YYVHZ8BH2A5M18777	\$ (220.54)
2010-03-0060893	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	8 ELLA GRASSO TURNPIKE WINDSOR LOCKS CT 06096	2009//1FAHP36N99W247388	\$ (138.23)
2010-03-0060895	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	8 ELLA GRASSO TURNPIKE WINDSOR LOCKS CT 06096	2010//1G1ZA5EB2A4103726	\$ (351.24)
2010-03-0060899	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	8 ELLA GRASSO TURNPIKE WINDSOR LOCKS CT 06096	2009//KMHCN46C79U374498	\$ (113.51)
2010-03-0060901	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	8 ELLA GRASSO TURNPIKE WINDSOR LOCKS CT 06096	2009//2A8HR54119R678616	\$ (541.44)
2010-03-0060908	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	8 ELLA GRASSO TURNPIKE WINDSOR LOCKS CT 06096	2010//1G2ZA5EB6A4103613	\$ (378.96)
2010-03-0060925	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	8 ELLA GRASSO TURNPIKE WINDSOR LOCKS CT 06096	2009//1FTRW14809FB05093	\$ (181.12)
2010-03-0060963	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	8 ELLA GRASSO TURNPIKE WINDSOR LOCKS CT 06096	2010//1HGCP2F31AA077995	\$ (201.53)
2010-03-0060968	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	8 ELLA GRASSO TURNPIKE WINDSOR LOCKS CT 06096	2010//3GNBAADB4AS545062	\$ (58.24)
2010-03-0060978	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	8 ELLA GRASSO TURNPIKE WINDSOR LOCKS CT 06096	2010//1J4BA3H10AL135090	\$ (273.30)
2010-03-0061000	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	8 ELLA GRASSO TURNPIKE WINDSOR LOCKS CT 06096	2010//1GNUKJE30AR261377	\$ (161.58)
2010-03-0061031	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	8 ELLA GRASSO TURNPIKE WINDSOR LOCKS CT 06096	2010//KMHDU4AD9AU835244	\$ (87.16)
2010-03-0061047	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	8 ELLA GRASSO TURNPIKE WINDSOR LOCKS CT 06096	2010//2G1WB5EN4A1247087	\$ (188.45)
2010-03-0061056	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	8 ELLA GRASSO TURNPIKE WINDSOR LOCKS CT 06096	2010//2D4RN5D12AR211722	\$ (182.94)
2010-03-0061058	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	8 ELLA GRASSO TURNPIKE WINDSOR LOCKS CT 06096	2010//KNADH4A38A6619970	\$ (77.51)
2010-03-0061060	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	8 ELLA GRASSO TURNPIKE WINDSOR LOCKS CT 06096	2010//2G1WA5ENXA1160264	\$ (137.64)
2010-03-0061072	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	8 ELLA GRASSO TURNPIKE WINDSOR LOCKS CT 06096	2011//KNADH4A34B6736625	\$ (49.50)
2010-03-0061082	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	8 ELLA GRASSO TURNPIKE WINDSOR LOCKS CT 06096	2010//1D7CW3GK6AS234918	\$ (211.22)
2010-03-0061088	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	8 ELLA GRASSO TURNPIKE WINDSOR LOCKS CT 06096	2010//1G1ZC5EB7AF279234	\$ (189.63)
2010-03-0061091	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	8 ELLA GRASSO TURNPIKE WINDSOR LOCKS CT 06096	2010//2T1BU4EEXAC280641	\$ (92.33)

2011-03-0061346	ENTERPRISE FM TRUST	600 CORPORATE PARK RD ST LOUIS MO 63105	2008//1GCGG25C581162334	\$	(37.06)
2011-03-0061348	ENTERPRISE FM TRUST	600 CORPORATE PARK RD ST LOUIS MO 63105	2004//2HGES16524H601938	\$	(121.74)
2011-03-0061349	ENTERPRISE FM TRUST	600 CORPORATE PARK RD ST LOUIS MO 63105	2004//2HGES16574H581556	\$	(121.74)
2010-03-0066840	HONDA LEASE TRUST	600 KELLY WAY HOLYOKE MA 01040 9681	2008//1HGFA16528L046537	\$	(196.65)
2010-03-0066858	HONDA LEASE TRUST	600 KELLY WAY HOLYOKE MA 01040 9681	2008//1HGCP26338A153968	\$	(66.68)
2011-03-0066895	HONDA LEASE TRUST	600 KELLY WAY HOLYOKE MA 01040 9681	2009//19UUA86509A018569	\$	(379.72)
2011-03-0066898	HONDA LEASE TRUST	600 KELLY WAY HOLYOKE MA 01040 9681	2009//5J6RE48779L066407	\$	(124.18)
2011-03-0066899	HONDA LEASE TRUST	600 KELLY WAY HOLYOKE MA 01040 9681	2009//2HGFA55519H07286	\$	(205.78)
2011-03-0066901	HONDA LEASE TRUST	600 KELLY WAY HOLYOKE MA 01040 9681	2008//1HGFA16528L046537	\$	(422.34)
2011-03-0066912	HONDA LEASE TRUST	600 KELLY WAY HOLYOKE MA 01040 9681	2010//5J6RE4H53AL048392	\$	(480.93)
2011-03-0066917	HONDA LEASE TRUST	600 KELLY WAY HOLYOKE MA 01040 9681	2009//1HGCP26309A164296	\$	(226.46)
2011-03-0066920	HONDA LEASE TRUST	600 KELLY WAY HOLYOKE MA 01040 9681	2008//1HGCP26338A153968	\$	(490.38)
2011-03-0066930	HONDA LEASE TRUST	600 KELLY WAY HOLYOKE MA 01040 9681	2008//1HGCP26318A102016	\$	(245.19)
2011-03-0066954	HONDA LEASE TRUST	600 KELLY WAY HOLYOKE MA 01040 9681	2010//2HGF1F56AH330143	\$	(355.04)
2011-03-0066972	HONDA LEASE TRUST	600 KELLY WAY HOLYOKE MA 01040 9681	2009//2HGF16569H532749	\$	(163.60)
2011-03-0066981	HONDA LEASE TRUST	600 KELLY WAY HOLYOKE MA 01040 9681	2009//2HGF12889H528572	\$	(177.28)
2011-03-0066983	HONDA LEASE TRUST	600 KELLY WAY HOLYOKE MA 01040 9681	2009//JHLRE48729C008052	\$	(310.10)
2011-03-0066993	HONDA LEASE TRUST	600 KELLY WAY HOLYOKE MA 01040 9681	2009//2HNYD288X9H505964	\$	(475.36)
2011-03-0067002	HONDA LEASE TRUST	600 KELLY WAY HOLYOKE MA 01040 9681	2009//5J6RE48359L027604	\$	(203.46)
2010-03-0076004	NISSAN INFINITI LT TAX OPERATIONS	PO BOX 650214 DALLAS TX 75265 0214	2007//5N1BV28U57N140230	\$	(138.00)
2010-03-0059199	TD AUTO FINANCE ATTN: SUNNY CARLBERG	2050 ROANOKE RD WEST LAKE TX 76262	2007//1J4FA54187L199812	\$	(459.58)
2010-03-0059205	TD AUTO FINANCE ATTN: SUNNY CARLBERG	2050 ROANOKE RD WEST LAKE TX 76262	2008//1D8HN54P38B124855	\$	(115.82)
2010-03-0059216	TD AUTO FINANCE ATTN: SUNNY CARLBERG	2050 ROANOKE RD WEST LAKE TX 76262	2007//1D7HU18N97S227916	\$	(507.36)
2011-03-0059052	TD AUTO FINANCE ATTN: SUNNY CARLBERG	2050 ROANOKE RD WEST LAKE TX 76262	2008//1D8HN54P38B124855	\$	(519.04)
2011-03-0086332	TOYOTA MOTOR CREDIT CORP ATTN: PRODUCT OPERATIONS WF21	19001 S WESTERN AVE TORRANCE CA 90509	2009//JTEES41A392140880	\$	(65.20)
TOTAL				\$	(10,824.15)

Dear Members of the East Hartford Town Council;

Thank you for hearing me at your meeting on Tuesday October 2, 2012. I am following up my comments with some communications which regard the matter of signs posted on both Town and private land at the northeast corner of the intersection of Forbes and Chester Streets.

In addition to the matter of signs is the matter of the Town, which has for decades, been performing maintenance to the grounds and sidewalks of 192-A Forbes Street and 10 Chester Street for reasons that are not entirely clear and apparently not a matter of public record. It is my understanding that the Town has been performing these services at Taxpayer Expense. I am willing to accept that the origin, however long past, of this practice may have been innocent and perhaps the result of cumulative steps. It is less important to lay blame than it is to cease this expenditure of tax dollars, man hours, equipment wear and tear and exposure to workers comp liability. I think we can agree that it is the responsibility of the land owner to handle landscaping and snow removal.

I am including several emails and other attachments which regard the matter of signs placed at the above mentioned locations. I realize that all of this may seem wordy but in the interest of accuracy I feel it necessary as it was the matter of signs and services on private lands that brought me to my three final points.

If, after reading all of the attachments I would like to summarize as follow;

1. The Town should not be providing mowing and snow removal services to private landowners free of charge.
2. The Town, according to its own Ordinances and Sign regulations is not exempt from those same Ordinances and Regulations.
- 3. It is in the best interest of the Town to divest itself of land which is part of the former course of Forbes Street. Retention of this land provides expense and unnecessary legal liability to the Town.**

In the 27 years I have lived in or near this area I have never seen the Town use this land for any purpose other than posting signs which I once again state appear to be contrary to Town Ordinance and Sign Regulations. If any member of the Town Council should have questions regarding this matter please feel free to contact me at the address below or by email @ starphoto1@sbcglobal.net

Respectfully,
Reginald Thibault
42 Chester Street
East Hartford, 06018
860 289 3536

OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD
740 Main Street
East Hartford, Connecticut 06108

Robert J. Paek

(860) 291-7208

2012 OCT 11 A 10:08
FAX (860) 291-7389

TOWN CLERK
EAST HARTFORD

DATE: October 11, 2012

TO: Town Council Members

FROM: Rich Kehoe, Chair

RE: Tuesday, October 16, 2012 7:00 p.m. Town Council Majority Office

In accordance with Section 3.3 (a) of the Town Charter, a Special Meeting of the Town Council will be held as follows:

Tuesday, October 16, 2012

7:00 p.m.

Town Council Majority Office

The purpose of the meeting is to meet in Executive Session to discuss the Workers' Compensation claim of former Town employee Sandor Binkley.

cc: Mayor Leclerc
Scott Chadwick, Corporation Counsel
Cindy Bennett, Risk Manager